

**WILLIAMSBURG  
ARCHITECTURAL REVIEW BOARD MINUTES  
Tuesday, January 13, 2004**

**CALL TO ORDER AND ATTENDANCE**

The regular semimonthly Architectural Review Board meeting was held on Tuesday, January 13, 2004, at 6:30 p.m. in the third Floor Conference Room of the Municipal Building.

Chairman Williams called the meeting to order. Present in addition to Mr. Williams were Board members Mr. Sandbeck, Mr. Walker, Mr. Spence and Mr. Watson. Absent were Board members Mr. Pons and Mr. Durbin. Also present was Zoning Administrator Murphy and Zoning Officer Beck.

**CONSENT AGENDA**

**ARB #04-001      Figaro's/104 Westover Avenue - Exterior Change (Front door) – Approved.**

**ARB #04-002      Cosby/604 Pollard Park – Exterior Change (Arbor) – Approved.**

**ARB #04-005      Daniel/110 Shirley Avenue – Exterior Change (Remove existing asbestos siding and replace with Hardiplank siding) – Approved.**

**ARB #04-006      TNT Seafood/118 Second Street – Exterior Change (Cinderblock up existing garage door on right side of building to match existing cinderblock siding) – Approved.**

**ARB  
SIGN #04-001      Tuesday Morning/127 Monticello Avenue – Building Mounted Sign – Approved.**

**ARB #04-003      Walby/7 Hague Close – Exterior Change (Add screen porch) – Approved.**

Mr. Walker motioned to approve the consent agenda as presented.

**Recorded vote on the motion:**

Aye:            Mr. Sandbeck, Mr. Williams, Mr. Walker, Mr. Spence, Mr. Watson.

Nay:            None.

Absent:        Mr. Durbin & Mr. Watson.

Abstain:       None.

**ARCHITECTURAL PRESERVATION DISTRICT**

**ARB #03-094          Greenleaf Café/765 Scotland Street – Exterior Change  
(Window Replacement)**

Glen Gormley, owner, stated Ms. Murphy had informed of her recommendation that both the front windows should be replaced at the same time which was acceptable to him. Board members noted agreement with staff that the replacement window would be acceptable as long as both windows were replaced at the same time with trim and colors matching those existing on the building.

Mr. Williams motioned to approve ARB #03-094 conditioned upon both windows on the front elevation are replaced at the same time, with the same type of window proposed in the application with trim and colors matching those existing on the building.

**Recorded vote on the motion:**

Aye:                Mr. Sandbeck, Mr. Williams, Mr. Walker, Mr. Spence, Mr. Watson.  
Nay:                None.  
Absent:            Mr. Durbin & Mr. Watson.  
Abstain:           None.

**ARB #04-004          G-Square Inc./501 Prince George Street – Exterior  
Change (Remove two windows and replace with doors,  
replace awnings)**

Tom Tingle, Guernsey and Tingle Architects, presented the proposed changes to the building. Board members noted the mechanical screening was missing on the roof and requested staff contact the owner of the building to replace the mechanical screening as required by the Zoning Ordinance.

Mr. Spence motioned to approve ARB #04-004 as presented.

**Recorded vote on the motion:**

Aye:                Mr. Sandbeck, Mr. Williams, Mr. Walker, Mr. Spence, Mr. Watson.  
Nay:                None.  
Absent:            Mr. Durbin & Mr. Watson.  
Abstain:           None.

**Minutes December 9, 2003**

The minutes were approved as presented.

There being no further business, the meeting adjourned at 6:50 p.m.

Jason Beck  
Zoning Officer